

INFORMED CONSENT FORM

Who we are:

We are a business consulting company named [Q-PLAN INTERNATIONAL ADVISORS](#) and we are contacting you in the framework of ODYSSEV, a project funded by the European Union under the Horizon Europe Framework Programme for Research and Innovation. A detailed description on how ODYSSEV handles personal data is presented in the project's *Privacy Policy* available through the project's web page (<https://odyssevprojecteu.eu/privacy-policy/>). Q-PLAN's role in ODYSSEV is to lead the dissemination and communication, as well as innovation management of the project, and guide the synergies with other EU projects, partnerships and clusters.

Project:

ODYSSEV – Optimised DYnamics of high voltage powertrains: developing Sustainable Systems for Electric Vehicles (GA Number 101192612).

Partner:

Organisation name: Q-PLAN INTERNATIONAL ADVISORS PC

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Responsible persons:

#	Role	Name	E-mail
1	ODYSSEV Dissemination Manager	Aristotelis Folas	folas@qplan-intl.gr
2	Data Protection Officer	Petros Papadionisiou	papadionisiou@qplan-intl.gr

What do we need from you?

We are pleased to invite you to the ODYSSEV citizen awareness workshop, which will take place on October 20th, 2026, online via MS TEAMS. The aim of this workshop is to introduce the ODYSSEV project and its objectives to a broader audience and to strengthen citizen engagement with electric mobility. ODYSSEV is developing next-generation high-voltage powertrain technologies for battery electric vehicles (BEVs). The workshop is open to all interested citizens, regardless of technical background or prior knowledge of EV technologies. Attendees will be informed about the advancements and challenges of high-voltage powertrains (above 800 V) for BEVs and may be invited to share feedback on the project's technologies.

Please note that we may take pictures and take written notes of the event for reporting and auditing purposes of the project, including the European Commission agencies and auditing authorities, and also for other communication activities, such as social media posts, newsletters, website news, and uploading on the project's YouTube channel.

Before, during and after your participation in our event, we need to process some of your personal data:

- Your contact details (i.e., full name, email);
- Some basic demographics (i.e., age, gender);
- Your professional info (i.e., organisation, job position, field of expertise);
- Photos and videos that might contain you during the event activities

Why do we need your data & what will we do with them?

We need your data to contact you in order to plan and carry out the aforementioned workshop and to resolve any ambiguities, questions and other issues that may arise after and as a result of the workshop. We also need to record your data to keep track of the workshop process. The project's deliverables that will be derived by the workshop will not include your personal data or any other information that could identify you. Your personal data will remain on our written notes (workshop's transcript) and the sound recording we will make during the workshop.

The project deliverables that will be derived from the organisation of the event will not include your personal data or any other identifying information, except for photos in which you may appear. Your personal data will remain on our participants' lists and registration forms, which will be used to effectively plan the organisation of the event.

We will share your data with other ODYSSEV project partners that are also involved in this task and will participate in the drafting of the relevant deliverables. We are also obliged to grant access to your data to:

- EU officials such as our Project Officer for purposes related to project's evaluation;
- EU agencies and other authorities for project's auditing purposes.

How can you withdraw your consent?

You may withdraw your consent at any time by contacting the responsible persons listed on the previous page, either by phone or by email.